

**TOWN OF HARTLY**  
**P.O. Box 181**  
**HARTLY, DE 19953**

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**MEETING MINUTES**

**Thursday, February 09<sup>th</sup>, 2017**

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**I. Call to Order and Roll Call**

Meeting was called to order by Christine Oldham at 7:01 PM.

Council Present:

Suzanne Morris	Christine Oldham
Mark Maguire	Ray Morris

Public Attendees:

Jean Brackin	Jim Fox
Cynthia Swyka	Charlotte Fox
David Brown	

**II. Invocation & Pledge of Allegiance**

Christine Oldham provided Invocation.

Christine Oldham led in Pledge of Allegiance.

**III. Approval of Previous Minutes/Approval of Tonight's Agenda**

Mark Maguire motioned, Suzanne Morris 2nd, approval of previous Meeting Minutes, Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Victoria Norris			X	
Suzanne Morris	X			
Ray Morris				X
Christine Oldham	X			

Suzanne Morris motioned, Mark Maguire 2nd, approval of tonight's agenda. Motion carried:

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Victoria Norris			X	
Suzanne Morris	X			
Ray Morris				X
Christine Oldham	X			

**IV. Reports**

**a. Treasury**

Victoria Norris absent, no reported.

**b. Building Permits**

- Mark reported a variance request has been submitted that will be brought up under new business and 2 building permits were issued; one for upgrade of electrical and one for upgrade of plumbing. Both permits were for property recently purchased by Ms. Swyka.

**c. Correspondence**

Suzanne Reported:

- Received correspondence with check for \$270.00 from Bonnie Benson Attorney in regards to 1% Property Transfer Tax on town property.
- Email regarding DLLG Meeting. Reservations must be received by Feb 17<sup>th</sup> if anyone desires to attend.
- Corresponded with Kathy at Kent County Sherri's Office. Working with KC to obtain \$150.50 for back taxes and Street Light fee.
- Corresponded with Bill Mathews at State of Delaware Office of Budget and Management in reference to completing Municipal Development Trends spreadsheet. Suzanne completed the spreadsheet and return to him.
- Several emails and mail was received in reference to the U.S. Census Bureau Boundary and Annexation Survey (BAS) regarding the boundary changes that need to be reported.

**V. Unfinished Business**

**a. Fund Raising Committee**

Christine and Suzanne reported the 2016 Holiday event was attended by approximately 200 folks, including children. The children enjoyed themselves. The Holiday event fundraising was minimized this year to approx 20 ticket sales items. Victoria was not present to report the actual \$ amount raised. In regards to the Movie Premiere-There is one Auction item payment that was only partially paid, \$84.00 is outstanding.

**b. Family Dollar Updates**

Family Dollar Store opened, Council Members were invited to their ribbon cutting ceremony. Suzanne, Mark, and Ray were on hand for the Ribbon Cutting, as well as Representative Spiegelman and Family Dollar Management.

**c. Restitution from Richie Casson**

No Report

**d. Sidewalks (TAP)**

A new entry for Cindy Swaka property was discussed. There will be additional discussions available to discuss updates or changes needed to the sidewalk construction on Main Street for the 1<sup>st</sup> phase. There was discussion regarding a crosswalk designation between the Church and the Church's Parking Lot. Mark discussed with the Engineer and he indicated it was not advisable due to the closeness to the 4-way Stop intersection.

**e. Town Council Liability Insurance (proposals/quotes)**

Christine reported she is still working with Terry DiSanto at Trident Insurance. Terry should have a policy to her next Wednesday. Cost to cover all 5 Commissioners with personally liability Insurance is \$2,079.00 annually.

**f. Delmarva Power:**

Christine is now working with Natalie. Several emails have been exchanged but no resolution to date. We should pursue the situation with Barrett Jones.

**VI. Other unfinished business as may be necessary for discussion and /or action**

Street Light Impact Fee Statements were mailed out to property owners on January 20, 2017. Due date is March 31.

**VII. New Business**

**a. 2017 Elections**

Suzanne reported that all 2017 Election notices have been posted and the Website update with Information. Filing forms were available at the meeting. Kent County Elections was contacted and they provided a Contract for President Christine Oldham to sign regarding the use of Election Booths on April 29<sup>th</sup>, and it has been returned to Kent County Elections.

**b. Variance for Hartly Feed and Hardware**

Property owner, Dave Brown, provided a map detailing his request for building an addition onto the current structure that would fall within 8 feet of the west side of the property. Current zoning only requires 5 feet variance however motion was made and variance approved for the 8 foot variance.

Mark Maguire motioned to approve the property variance request as noted in map received from property owner, Suzanne Morris 2<sup>nd</sup> the motion.

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Mark Maguire	X			
Victoria Norris			X	
Suzanne Morris	X			
Ray Morris	X			
Christine Oldham	X			

**VIII. Public Comment / Council Member Comment**

- Cindy Swyka would like a contact for Levy Court.

**IX. Adjournment**

Mark Maguire motioned, Ray Morris 2<sup>nd</sup> motion, to adjourn, motion carried.

Council Member	Yes - Agree	No – Disagree	Absent	Withhold Vote
Victoria Norris			X	
Suzanne Morris	X			
Ray Morris	X			
Christine Oldham	X			
Mark Maguire	X			